

General points

1. **Be an adult. Show up when you are expected. Be accountable. Do your job well.**
2. We all make mistakes. Own up to it. Learn from it. Do not cover up your mistakes. This affects all of us, and the advancement of the field. A day or a week lost due to your mistake is not a big deal in the large scheme of things.
3. If you have a problem, discuss it with the PI or the person directly. We **do not gossip** in this lab especially about our peers. We do discuss things that we read in People magazine or watched on the Kardashians. In fact, I want to know the latest Hollywood gossip 😊
4. We work as a **team**. There will be projects assigned to each individual, and these projects are your responsibility. You are encouraged to recruit others to work on your project. You will discuss authorship parameters and inform me. If there are conflicts regarding this, resolution will depend on contribution to the projects.
5. I **do not micromanage**. You are hired to do your job. You will ask me if there are questions or concerns. I expect everyone to share their work progress during weekly lab meetings. I will be working alongside you (on my own projects). You are welcome to discuss any concerns about experiments when I am in lab, during meetings.
6. You are not expected to be friends with the others in the lab (although it would help the morale a lot, if you were). You are expected to **be professional** in your behavior at all times.
7. We are an **inclusive lab**. Think before you ask a personal question. There is no room for intolerance, bigotry, racism or sexism in this lab. If someone chooses to not share their personal information with you, please respect that decision.

Lab specifics

8. Keep an **organized lab notebook**. Your notebook should be up-to date.
9. Your space should be **tidy, and organized**. Do not leave messes behind for others to clean up. Wash your dishes, and dispose of your trash before you leave lab each day.

10. **Take initiative**. If there are things that need to be done, please do it. Do not wait to be asked.
11. **Life happens**. I do not expect people to show up to work when they are not well – emotionally or physically. You are expected to let me or your colleagues know of your change in plans, preferably in advance.
12. You are expected **to take vacations**, celebrate with your friends, and family. Science should be a priority, but I do not expect anyone to give up living your life.
13. Quantity of time in lab does not equal quality. I expect you to **spend quality time in lab**. I will be in lab from 9 am to 5 pm. I expect you to be present during the most part of this time, especially during your first few months. Once you have a handle on your experiments, and require minimal supervision, you can manage your time yourselves.